ST. JOSEPH’S PRIMARY SCHOOL NAMBOUR

SCHOOL RENEWAL PLAN

ACTIONS 2009
**BROAD STRATEGIC GOAL—The Religious and Evangelising Mission of School**

That St Joseph's School will provide an experience of an authentic Catholic Christian community working towards Christ's mission in our world.

<table>
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<tr>
<th>GOALS FOR 2009</th>
<th>ACTIONS FOR 2009</th>
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<tr>
<td>Continue to provide faith development and formation opportunities for staff and students.</td>
<td>All children in Years 1 to 7 will attend the parish Wednesday mass on a rotational basis throughout the year.</td>
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<td>Further develop the quality and effectiveness of teaching and learning in classroom religious education.</td>
<td>Continue to explore our community's charism and history through working with the Good Samaritan School's Team.</td>
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<td>Promote involvement of staff and students in activities that demonstrate the Catholic commitment to justice and options for the poor.</td>
<td>Encouraging ownership of the weekly mass by increasing student involvement in its preparation and participation.</td>
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<td>Provide resources that enhance the religious life of the school.</td>
<td>Invite BCE personnel to assist in faith development opportunities for staff.</td>
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<td>Strengthen, staff, parent and parish community understanding and support for the school's Catholic identity and role within the mission of the Church.</td>
<td>Opportunities will be provided for all children in Years 4 to 7 to attend a celebration of Reconciliation each term.</td>
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- Provide an opportunity for Year 7 students to reflect on their lives by working with Michael Fitzpatrick on a Retreat day prior to graduation.
- Provide opportunities for whole staff prayer.
- Develop an ongoing two-year overview of Religious Education units to ensure all strands are covered within each outcome level.
- Encourage professional sharing amongst staff.
- Invite BCE personnel to assist in developing quality teaching and learning practices.
- Provide opportunities for professional development according to the needs of individual staff members.
- Encourage school community to support the different charities as needs arise.
- Involvement of school community in fundraising activities for annual commitments.
- Support our local Catholic high school in their pursuit of social outreach.
- Visit local nursing home to entertain the residents.
- Audit of resources for Religious Education resources located in classrooms.
- Ensure appropriate budget allocation for the purchase of resources and professional development.
- Review the religious symbols in the school's foyer.
- Regular focus of the school's Catholic identity and mission in the weekly newsletter.
BROAD STRATEGIC GOAL—Student Learning Outcomes

That St Joseph’s School will be a Community of Life Long Learners that provides the optimum environment for high quality teaching and learning.

GOALS FOR 2009
Continue to use and develop student data to inform teaching and learning

Differentiate curriculum through inclusive practice, comprehensive and quality curriculum, assessment and reporting processing.

Emphasis on pedagogical practices that actively engage students in their learning.

Ensure whole school curriculum programs comply with all relevant authorities.

ACTIONS FOR 2009
• Continued use of confidential Student Record File (located in APRE’s office) containing all school and medical reports.
• Participation in NAPLAN and QCAT.
• The continued use of standardised testing of all students late term 4 to track student learning and inform future directions.
• The continued use of Student Folios (located in classrooms).
• Use of First Steps; Writing proformas to plot, moderate and track student learning so as to develop appropriate teaching strategies.
• Acceleration of students to higher class as determined by ability.
• Development bi-annually, of Individual Education Plans for students with disabilities.
• Development of Individual Education Plans as needed for students with learning difficulties.
• Development of teaching strategies informed by First Steps; Writing phases of development.
• Encouraging professional dialogue between teachers and school officers to ensure quality support for students with special needs.
• Regular planning meetings of Learning Support staff and teachers to program for students with special needs.
• An emphasis on developing dialogue between professional learning teams using First Steps; writing as a focus.
• Continued emphasis on the use of technology in the classroom.
• Admin monitoring class programs.
• Engaging in consultative processes about the emerging National Curriculum.
• Enhancing Professional Learning Communities through the implementation of a whole school approach to programming.
• Use of common planning proformas across the school
BROAD STRATEGIC GOAL - Student Support

St Joseph’s School strives to be an inclusive community, supporting the needs of all students.

GOALS FOR 2009

Develop whole of school response to student protection, personal and social development, and behaviour support requirements.

Strengthen our capacity to provide for the diverse needs of all students.

ACTIONS FOR 2009

- Annual update and inservicing of new staff in Student Protection professional development.
- Annual update of Feeling Safe strategy
- Development of a data base to track behavioural incidents that require admin intervention.
- Development of whole school approach to behaviour support.
- Implementation of a whole school social-emotional wellbeing program.
- Attend professional development opportunities as required.
- Continue having weekly Student Support Team meetings.
- Gifted and talented workshop.
**BROAD STRATEGIC GOAL—Staff Support**

That St Joseph’s School strives to be a professional learning community where members enhance their knowledge and skills enabling personal and community growth.

**GOALS FOR 2009**

Develop the skills and capacities of all staff to enhance professional growth.

Provide a safe, productive and healthy workplace environment.

Provide processes that enable individual performance management, induction, professional learning and review of staff.

Provide professional learning opportunities, for staff to collaboratively plan with strong links to the improvement of student learning outcomes.

**ACTIONS FOR 2009**

- Designated Staff meetings for professional development workshops (for both teacher and school officers).
- Implementation of First Steps; Writing.
- Use of the ‘Individual Development Plan 2009-2010’ proforma to focus the biennial discussions with the principal.
- Appointment and training of Workplace Health and Safety Officer.
- Establish a new Workplace Health and Safety committee to meet regularly and monitor the WH&S of the school environment.
- Regular monitoring of prioritised maintenance issues.
- Review of school’s evacuation and lock down procedures.
- Annual individual meetings of support staff with principal.
- Bi-annual individual meetings of teaching staff with Principal.
- Development of meeting schedule for professional learning teams (4 teams) based on outcome level groupings to dialogue.
- Provide induction support to all new staff.
- The development of Individual Professional Development Plans, supported and monitored by the principal.
- Appointment of a Literacy Co-ordinator for Semester One, 2009, to assist in embedding First Steps; Writing.
- Timetabling of non-contact time to enable collaborative planning.
- Use of committees to conduct the Internal Review of 2009’s prioritised components (8).
BROAD STRATEGIC GOAL—Partnerships and Relationships

St Joseph’s School strives to build relationships which enable partnerships with parents, caregivers and the local community.

GOALS FOR 2009

Build strong partnerships among staff, students, parents and parish

Effectively partner with and engage our parent communities in school renewal and policy development

Further develop collaborative partnerships and links with Catholic schools within the local area.

ACTIONS FOR 2009

• Continue the School Board, in-servicing potential members.
• Provide parent educational opportunities as required.
• Review the format of the weekly Newsletter as an effective means of communication.
• Review the procedures of enrolment and orientation of new families.
• Involve parents / caregivers in School Renewal Planning processes and the Internal School Review processes, using the weekly Newsletter as a means of communication.
• Review policies in consultation with the wider community through the School Board.
• Participate in local networks with our colleagues, e.g. TL's, GC's, Principal's, APRE's, Curriculum Coordinators, etc.
• Participate in the process of Consistency of Teacher Judgement including CTJ Day.
• Support our local Catholic high school by having students complete work experience and specific pastoral care programs involving younger children.
BROAD STRATEGIC GOAL—Information, Communication and Learning Technologies

St Joseph’s School strives to provide information, communication and learning technologies that enhance student and staff engagement with learning and teaching, and school operations.

GOALS FOR 2009
Administration and ICLT.

Embed information, communication and learning technologies in learning and teaching processes by improving access and the ongoing provision of hardware, software, training and support.

ACTIONS FOR 2009
• Develop a 3 year ICLT plan and set budget priorities accordingly.
• Re-develop the school’s public website and establish procedures for its upkeep.
• Relocate the servers to a more suitable site.
• Set up Outlook for Administration.
• Upgrade to LinCS 3.
• Develop a Scope & Sequence overview of ICLT skill development.
• Develop a Vision of the Teaching & Learning of ICLT.
• Encourage and provide opportunities for the professional sharing of expertise.
• Plan to support the professional needs of staff.
• Promote the use of the Common Drive as a source of professional sharing and communication.
BROAD STRATEGIC GOAL—Resourcing Catholic Schooling

That St Joseph's School's resource plan provides and equitably supports quality learning and teaching, enhancing its capacity to be good stewards of all resources.

GOALS FOR 2009
Consult as appropriate on the allocation of resources and report transparently to appropriate authorities on their use.

Ensure that school fee and levy policies and processes are consistent with principles of justice, equity and accessibility.

To maintain and improve facilities to the level of community expectation.

ACTIONS FOR 2009
- Annual reporting to the school community.
- Consultation with staff re the allocation of budget priorities.
- Monthly monitoring of the school's finances by the School Board.
- Annual review of fee concession procedures by the School Board.
- Consult with Parish Priest as appropriate.
- Accessing Building the Education Revolution funding to refurbish according to prioritised list and to commence Stage One of Master Plan.
- Development of a Master Plan for whole school facilities and grounds.
- To implement year 5 of the Program Maintenance Services Contract.
BROAD STRATEGIC GOAL—Renewal and Quality Assurance

St Joseph’s School strives to implement renewal and quality assurance processes that are transparent and informed by appropriate authorities, promoting its Vision and Mission.

GOAL FOR 2009
Effectively implement school renewal, internal review and compliance processes.

ACTIONS FOR 2009
• Complete over the 4 year cycle, all components of the Internal Review.
• Completion of BCE’s annual compliance audit.
• Completion of the annual financial audit.
• Consult, develop and publish the year’s Action Plan from the School Renewal Plan.
• Publish the annual School Report, documenting the achievements against the goals of the School Renewal Plan.
• Review Mandatory Reporting procedures.